

**MIDDLE ATLANTIC  
Region 1  
HHS-N-276-2011-00003-C  
Professional Development Award: Professional Grant  
Development  
UPSTATE  
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14-FEB-2012-16-FEB-2012  
Special Funding Initiative: No  
NN/LM Project Final Report  
Report Submitted: 09-JUL-2012**

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## **Executive Summary**

### Primary Goals

G1. Improve my writing techniques.

G2. Update my awareness of current resources for identifying external funding opportunities.

G3. Enhance transferable skills to improve my ability to coach staff on their grant writing initiatives.

2. Professional Development Award

3. n/a

4. n/a

5. n/a

### **Minority Populations Served**

African Americans: No

American Indians/Alaska Natives: No

Asian Americans: No

Hispanics/Latinos: No

Native Hawaiians and Pacific Islanders: No

Other: No

## **Approaches and Interventions Used**

G1. Improve my writing techniques.

G2. Update my awareness of current resources for identifying external funding opportunities.

G3. Enhance transferable skills to improve my ability to coach staff on their grant writing initiatives.

2. The workshop included lecture, writing and peer review of participants' writing.

3. During the workshop, I participated in the general discussion, as a peer reviewer and submitted writing samples for critique.

4. n/a

## **Evaluation Activities**

1. the instructor distributed an evaluation form but did not share the assessment with the group
2. yes.
3. all original goals were met.

## **Problems or Barriers Encountered**

### **RECOMMENDATION**

This workshop is an intensive three day event. There is a great emphasis placed on writing but little time in which to write. The workshop would be more effective if offered as a webinar over a three week or three month period. Participants could engage in the lecture sessions as a webinar and then have a week or more to prepare their proposals. This would allow participants to work with collaborators at their organizations and to have more time to craft quality proposals. As the instructor pointed out multiple times, preparing an excellent proposal takes time. Participants should be allowed that time to develop stronger proposals for peer review during the workshop.

The webinar format also results in cost savings. My travel expenses for this workshop amounted to more than 70% of the total expense.

I recommend that NN/LM, MAR, and/or MLA consider offering this as a webinar to their members.

## Continuation Plans

1. n/a
2. n/a

## **Impact**

1. Participation in the workshop increased my awareness of external funding programs. The more successful I can be at obtaining external funding awards for special projects, the more successful my organization will be at leveraging innovative solutions to promote growth. Because of the participation of other faculty from my organization, the Library gained visibility as a resource to assist with proposals, especially systematic reviews.
2. As a result, I have already identified a new program for which my organization is eligible. If the proposal is successful, I will be able to recruit a Librarian Fellow for one year to complete an health information services and resource need assessment for our newly acquired hospital, Community General.
3. I have been asked to participate in the social media program being developed by SUNY Administration.



## **Lessons Learned**

1. I was able to develop professional contacts at the workshop. Multiple representatives from my own organization and from the administrative offices of the State University of New York (SUNY) attended. As a result, my organizational participants now have our own proposal peer review group. SUNY administration also is working to develop a social media presence aimed at assisting grant authors within SUNY. As a participant in the workshop, I have been asked to participate.
2. This workshop is incredibly intensive. To realize the most benefit, participants must bring multiple copies of previously written proposals or copies of in progress proposals.

## Other

n/a

**Attachment 1: AR summary data: Subcontractor activities**